

International Student Advising and Support (December 2011)

Presuming that International Student Advisement (and related support) reports to you, how many international students are in your student body? How many full-time/part-time/quarter-time administrators do you have serving them? And, how many full-time/part-time/quarter-time secretaries/administrative assistants work for you in the international student advisement area?

### **Birmingham-Southern College**

30 international students; 20 exchange students.

There is one fulltime professional focused upon the international students AND upon study abroad programs. There is a ¼ time professional who addresses immigration paperwork. There is a ¼ time administrative assistant. Staff reports through Academic Affairs.

### **Centre College**

30 self-identified international students.

International Student Services report to Student Development, and they have approx. a ¼ time person helping them.

### **Davidson College**

98 international students, including a handful of American or dual citizens coming directly from abroad.

For serving those students, we have one full-time advisor and one part-time (8 hours/week) assistant who report to Academic Affairs.

### **Furman University**

Study Away and International Education report to academic affairs.

### **Hendrix College**

67 international students.

1 full-time staff member who also does multicultural student services programming (domestic diversity issues).

The Rwandan program (and much of the student support) is coordinated by a full-time, grant-funded staff member in Academic Affairs.

### **Millsaps College**

32 international students (F-1 visa status); 2 exchange students (J-1 visa status). Millsaps registers many dual citizenship students; but, they don't seek our services.

There is one half-time administrator in Student Life; her other 50% is invested in Multicultural Programs and Services. The international study office is situated in Academic Affairs with one fulltime administrator. Neither administrator has an administrative assistant. She has a student office assistant about 6-9 hours/week. She provides leadership in both international student advisement and in multicultural programs (local diversity issues, primarily).

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International Student Services, eg, advisement, programming, social supports, SEVIS/Homeland Security issues, F-1/J-1 visa issues --- all report to Student Affairs

International Education, eg, study abroad, international exchange, formal agreements with international institutions, faculty H1-B visa issues --- all report to Academic Affairs

### **Morehouse College**

86 international students representing 25 countries.

There is one fulltime administrator. There is one ¼ time administrative support professional.

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### **Rollins College**

156 international students on campus.

There is one full-time professional staff person that is Director of International Student and Scholar Services and one full-time administrative assistant. Staff reports through the VP for Planning/ Dean of College.

### **Southwestern University**

5 degree seeking and 4 exchange program international students.

One quarter of a position within Academic Affairs.

### **Spelman College**

There is one administrator for both International and Commuter Student Services.

We now have a new Gordon-Zeto Dean of Global Education which reports directly to the Provost/Vice-President for Academic Affairs. There is a Coordinator of Study Abroad reports directly to this person. In addition, we have a Coordinator of International and Commuter Student Services.

### **Trinity University**

Over 200 international students.

Staff of three report to Academic Affairs and one secretary.

### **University of Richmond**

287 international students.

1 full-time professional and one half-time administrative coordinator.

The International Education Office reports directly to the Provost.

### **University of the South (Sewanee)**

41 international students.

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109 Texans.

1 professional staff member, International Student Coordinator (Reports to Academic Affairs); participates on our student life cabinet (cabinet includes some offices outside Student Affairs).

**Washington and Lee University**

100+ official international students (those on visas) with an additional 30+ who are US permanent residents or dual citizens.

Staff size – 3 professional full-time and one full-time administrative assistant.

International Education reports to Academic Affairs.